

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION

ELECTRONIC INFORMATION SERVICES USER AGREEMENT

PLEASE READ THIS DOCUMENT CAREFULLY BEFORE SIGNING!

Electronic information services are now available to students, teachers and staff in the Buckeye Elementary School District. Our goal in providing these services is to promise educational excellence by facilitating resource sharing, innovation, and communication. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. The Buckeye Elementary School District has taken precautions to restrict access to controversial materials. However, on a global network, it is impossible to control all materials and an industrious user may discover controversial information. The Buckeye Elementary School District firmly believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material inconsistent with the educational goals of the District.

The guidelines provided here are to make you aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical, and legal utilization of the network resources. If a Buckeye Elementary School District user violates any of these provisions, access to the information services may be denied, and he or she may be subject to disciplinary action.

The signature(s) at the end of this document is (are) legally binding and indicate(s) the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

TERMS AND CONDITIONS OF USE

Personal Responsibility:

As a representative of my school and the Buckeye Elementary School District, I will accept a personal responsibility for reporting any misuse of the network to a parent, teacher, school administrator, or system administrator(s), as appropriate. Misuse can come in many forms, but it is commonly viewed as any message(s) sent or received that indicate or suggest pornography or obscenity, unethical or illegal solicitation or activities, racism, sexism, inappropriate language, and other issues described below.

I understand that many services and products are available for a fee and *acknowledge the responsibility for any expenses incurred without District authorization.*

Acceptable Use:

The use of my account must be in support of education and research and consistent with the educational objectives of the Buckeye Elementary School District. I am personally responsible for this provision at all times when using the electronic information service(s):

- a) Use of material obtained from sources not directly associated with this account and not consistent with the educational objectives of the Buckeye Elementary School District may not be used in the school setting.
- b) Use of other organization's network or computing resources must comply with the rules appropriate for that network.
- c) Transmission of any material in violation of any statues, laws or District policies and regulations is prohibited and the Buckeye Elementary School District will not be held accountable for any civil or criminal action brought against the user as the result of the use of this account. This includes, but is not limited to: copyrighted materials, threatening or obscene material, or material protected by trade secret.
- d) Use of commercial activities is generally not acceptable.
- e) Use for product advertisement of political lobbying is also prohibited.

Privileges:

The use of the information system is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Each student, teacher, or staff member who receives an account will be part of a discussion with a Buckeye Elementary School District staff member pertaining to the proper use of the network. The system administrator(s) will deem what is inappropriate use and his/her (their) decision is final. Also, the system administrator(s) may close an account at any time as required. The administration, faculty, and staff of Buckeye Elementary School District may request the system administrator to deny, revoke, or suspend user accounts. All software must be approved through proper procedures, then installed by system administrator(s) only.

Network Etiquette:

I am expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a) *Be polite and use appropriate language.* I will not send, or encourage others to send, abusive messages. I will not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly prohibited.
- b) *Respect privacy.* I will not reveal my personal address or phone number, as well as, those addresses or phone numbers of students or staff.
- c) *Electronic mail (e-mail) is not guaranteed to be private.* People who operate the system do have access to all mail. Messages relating to, or in support of, illegal or inappropriate activities may be reported to the authorities.
- d) *Avoid disruptions.* I will not use the network or related equipment in any way that would disrupt the use of the network by other users.
- e) *Observe these other considerations:* Be brief; try to use correct spelling and make messages easy to understand; use short and descriptive titles for my articles; post only to known groups.

Warranties:

The Buckeye Elementary School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Buckeye Elementary School District will not be responsible for any damages you suffer, or cause others to suffer while on this system. This includes loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. The Buckeye Elementary School District specifically denies any responsibility for the accuracy or quality of information obtained through its services. While the District will make an effort to ensure access to proper materials, the user has the ultimate responsibility for how the electronic information service (EIS) is used and bears the risk of reliance on the information obtained.

Security:

Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the electronic information service, please notify a system administrator at once. Never demonstrate the problem to other users. Never use another individual's account without written permission from that individual and the system administrator. Never log on the Internet as a system administrator. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the information system, and may have to appeal to a system administrator, his/her faculty leads, and administrator for reinstatement.

Vandalism:

Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or other networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses. Any vandalism will result in the loss of computer services, disciplinary action, and possible legal referral.

Updating:

The information service may occasionally require new registration and account information for you to continue the service. You must notify the system administrator of any changes in your account information.

REQUIRED SIGNATURES:

Student, Staff, or Faculty: *I understand and agree that by allowing me use of the electronic information service, the Buckeye Elementary School District does not create a property right and the District may revoke my access or privilege for any reason. I understand and will abide by the provisions and conditions of this contract. I further understand that any violation of the above regulations may result in disciplinary action, the revoking of my user account, and appropriate legal action.*

Full Name

Signature

Date

Grade (if student)

School _____

Sponsoring teacher (Required if applicant is a student): I have read the Electronic Information Service User Agreement and agree to promote this agreement with the student. Because the student may use the network for individual work or in the context of another class, I cannot be held responsible for the student use of the network. As the sponsoring teacher, I do agree to instruct the student on acceptable use of the network and proper network etiquette. I also agree to report any misuse of the information system to the system administrator.

Teacher's Name

Teacher's Signature

Date

Parent or Guardian (Required if student is under 18): As the parent or guardian of this student, I have read this contract and understand that this access is designed for educational purposes. I understand that the Buckeye Elementary School District has taken precautions to eliminate controversial or inappropriate material. However, I also recognize it is impossible for the Buckeye Elementary School District to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I also agree to report any misuse of the information system to the system administrator or other proper school authority. Misuse can come in many forms, but can be viewed as any messages sent or received that indicate or suggest pornography or obscenity, unethical or illegal solicitation or activities, racism, sexism, inappropriate language and other issues described above. Further, I accept full responsibility for supervisors if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Name

Signature

Date